

Directory of Services and Contact Persons of the Department of Merchant Shipping

Circular No. 25/99

DMS 1/5

DMS 2

13 December 1999

All Owners, Managers and Representatives of Ships registered in Cyprus

Further to our circular No. 24/97 dated 29 December 1997, regarding the Directory of Services and Contact Persons of this Department, please find an updated Directory, incorporating the changes which occurred during the last two years.

Serghios S. Serghiou

Director

Department of Merchant Shipping

cc.

- Permanent Secretary, Ministry of Communications and Works, Nicosia
- Permanent Secretary, Ministry of Foreign Affairs, Nicosia
- Maritime Offices of the Department of Merchant Shipping abroad
- Diplomatic Missions and Honorary Consular Offices of the Republic
- Authorised Classification Societies
- Authorised Accounting Authorities
- Cyprus Shipping Council
- Unions of Cypriot Shipowners
- Cyprus Bar Association

DEPARTMENT OF MERCHANT SHIPPING

DIRECTORY OF SERVICES AND CONTACT PERSONS

A. LEMESOS HEADQUARTERS

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Room No.	DIVISION/SECTION/SERVICE/CONTACT PERSON	Teleph. No.
202	Director: Serghios S. Serghiou	848229/ 231
203	Secretary: Christina Kyriakidou	848230
	<p><u>ADMINISTRATION</u></p> <p><i>Implementation of policy on the age limit of ships which may be registered in the Cyprus register of ships, consideration of ship management contracts, annual reports of the Department, general administrative matters:</i></p>	
205	Christina Rodosthenous, Administrative Officer A'	848234
	<p><u>CONTROL OF SHIPPING, PROTECTION OF THE MARINE ENVIRONMENT AND MARITIME TRAINING DIVISION</u></p> <p>Head : Andreas Constantinou, Senior Marine Surveyor</p> <p><i>A. Maritime Training and Certification, Implementation of the STCW 78 convention as Amended. Issue of Seafarers' Identity and Sea Service Booklets.</i></p> <p><i>B. Flag-State Implementation Programme.</i></p> <p><i>B.1 Coordination of Inspectors of Cyprus Ships world-wide</i></p> <p><i>B.2 Processing of all deficiency reports of Cyprus Ships and keeping a Safety Record for every ship registered in Cyprus.</i></p> <p><i>B3. Preparation of statistics regarding the inspections from Inspectors of Cyprus Ships and from Port State Control Authorities.</i></p>	848278

Room No.	DIVISION/SECTION/SERVICE/CONTACT PERSON	Teleph. No.
	<p><i>B4. Analysis of the Safety Record and preparation of a target list of ships for follow-up action. Planning the occasional inspections.</i></p> <p><i>B5. Reporting to IMO and to the Administrations which had submitted deficiency reports for Cyprus ships, the action taken by the Department.</i></p> <p><i>B6. Follow-up of deficiency reports of Cyprus ships (SOLAS, ILO, STCW, Load Lines). Administrative penalties.</i></p> <p><i>B7. Relations with Classification Societies.</i></p> <p><i>B8. Transfer of class procedures.</i></p> <p><i>C. Protection of the Environment, Implementation of MARPOL 73/78 as amended, approval of SOPEP's and of Garbage Management plans, investigation of MARPOL Violations, Implementation of the IMDG Code and SOLAS Chapter VII (Carriage of dangerous goods), Reception Facilities, underwater pipelines, planning of Port-State Control (Cyprus Ports).</i></p> <p><i>D. Matters concerning Mediterranean M.O.U.</i></p>	
308	Costas Rousos, Marine Surveyor A' (Functions B1, B3, B4, B5)	848265
002	George Christodoulides, Marine Surveyor A' (Function A)	848132
318	Charalambos Panayi, Marine Surveyor (Functions B1, B2, B3, B4, B5)	848279
323	Kyriacos Kofteros, Marine Surveyor (Function B6)	848281
316	George A. Demetriades, Marine Surveyor (Function A)	848277
315	Kleanthis Orphanos, Marine Surveyor (Function A)	848276
313	Kyriacos A. Kyriacou, Marine Surveyor (Function B6)	848274
309	Kyriacos Aliouris, Marine Surveyor (Function B1, B2, B3, B4,B5)	848266
312	John Efstratiou, Marine Surveyor (Functions C,D)	848273
314	Nicos Attas, Marine Surveyor (Functions B7, B8, C)	848275
	<p><u>MARITIME SAFETY AND MARITIME LABOUR DIVISION</u></p>	
307	Head: John Karitzis, Senior Marine Surveyor	848264
	<p><i>Interpretation of the SOLAS 74/78, LOADLINES 66 , COLREGS 72 and TONNAGE 69 conventions as amended, the STP 71 Agreement and the SPACE STP 73 protocol CSC 72 and consideration of issues concerning these, tonnage measurement of ships, matters concerning passenger ships, small (non convention)ships, fishing vessels, MODU. COLREG contraventions, approval of stability booklets and cargo securing manuals:</i></p>	
324	Costas Costaras, Marine Surveyor	848282

Room No.	DIVISION/SECTION/SERVICE/CONTACT PERSON	Teleph. No.
325	<i>Tonnage Measurement, issue of Safe Manning Documents</i> Antonis Damianou, Marine Surveyor	848283
304	<i>Matters concerning Radiocommunications, GMDSS, allocation of MMSI and SELCAL numbers</i> Themis Evriviades, Marine Surveyor	848261
121	Radio Licences: Georgia Kyprou, Clerk	848225
306	ISM Code Michael Pissourios, Marine Surveyor	848263
305	George Christofi, Marine Surveyor	848262
302	ILO Conventions John Palates, Marine Surveyor	848258
303	High Speed craft: Inspection, Navigation Licence, Operator's Licence George M. Demetriades, Marine Surveyor	848259
	<u>INVESTIGATION OF MARINE CASUALTIES AND SEARCH AND RESCUE MATTERS</u>	
013	Head: Nicos Economides, Marine Surveyor A'	848149
012	Christos Atalianis, Marine Surveyor	848147
	<u>SHIPS' REGISTRY</u>	
104	Head: Chryso Demetriou, Merchant Shipping Officer (See also under Legal Affairs Section) <i>Processing of applications for provisional registration, extension of provisional registration, instructions for provisional registrations, issue of carving notes, allocation of call signs.</i>	848190
102	Agathoklis Agathokleous, Clerk <i>Permanent registrations, follow up and control of documents, preparation of certificates for permanent registration, new certificates in case of loss or destruction, alteration of tonnage and issue of Carving Notes:</i>	848177
102	Niki Pavlidou, Clerk	848176

Room No.	DIVISION/SECTION/SERVICE/CONTACT PERSON	Teleph. No.
102	<p><i>Processing of applications for transfer of ownership and changes of name, relevant instructions, issue of Carving Notes, registration and/or discharge of mortgages, preparation of relevant certificates and transcripts of register:</i></p> <p>Egli Mavrokefalou, Clerk</p>	848178
105	<p><i>Processing of applications for parallel registration (in and out) and relevant transactions. Preparation of transcripts and certificates of ownership and encumbrances and relevant instructions:</i></p> <p>Elisavet Krine, Clerk</p>	848182
105	<p><i>Issue of certified true copies of certificates, changes of registered offices:</i></p> <p>Nitsa Andreou, Clerk</p>	848183
107	<p><i>Registration and discharge of mortgages, relevant instructions, issue of transcripts, injunctions:</i></p> <p>Maria Parmaxi, Clerk</p>	848184
107	<p><i>Processing of applications for the deletion of ships from the Cyprus Register of Ships. Preparation of "Closed" Transcripts:</i></p> <p>Yiota Venezi, Clerk</p>	848184
110	<p><i>Search of the Register of Cyprus Ships; ship's data input:</i></p> <p>Georgia Siaka Haidar, Clerk</p>	848186
213	<p><u>LEGAL AFFAIRS SECTION</u></p> <p>Head: Anthony Madella, Merchant Shipping Officer A'</p> <p><i>(Also responsible for E.U. Matters (Accession, Negotiations, Harmonization), Public Maritime Law Matters (Piracy, Law of the Sea, U.N. sanctions etc.):</i></p>	848243

Room No.	DIVISION/SECTION/SERVICE/CONTACT PERSON	Teleph. No.
104	<p><i>Legal Maritime Labour (ILO) Matters, Bilateral Shipping Agreements, Agreements for the Avoidance of Double Taxation, CLC Convention and issue of CLC certificates, Arrest of ships, preparation of maritime training and maritime labour legislation.</i></p> <p>Chryso Demetriou, Merchant Shipping Officer (<i>See also under Ships' Registry</i>)</p>	848190
214	<p><i>FUND convention, consideration of legal issues concerning pollution of the sea from ships, the IMO codes, the Taxing Provisions law, preparation of relevant subsidiary legislation. Other issues of Private Maritime Law:</i></p> <p>Marina Kokkinou, Merchant Shipping Officer</p> <p>(Also replaces Chryso Demetriou as Head of the Ship's Registry during her absence)</p>	848244
<u>MERCHANT SHIPPING DEVELOPMENT SECTION</u>		
216	<p>Head: Demos Petropoulos, Merchant Shipping Officer A'</p> <p><i>Information on Cyprus Merchant Shipping and the registration of ships, Maritime Cyprus Conference, participation in maritime exhibitions, organization of seminars, marketing and promotion of Cyprus as a shipping centre, issue of press releases, the newsletter and information booklets and preparation of statistics.</i></p>	848246
217	Christina Patsiou, Merchant Shipping Officer	848247
215	Vassilis Demetriades, Merchant Shipping Officer	848245
<i>Information technology matters</i>		
223	Christodoulos Melis, Merchant Shipping Officer	848240
<u>ACCOUNTS</u>		
119	<p>Head: Miranda Vakana, Accounting Officer</p> <p><i>Department's Accounts, Budget, payment vouchers:</i></p>	848192
115	Costakis Constantinou, Clerk	848195
114	Georgia Papazachariou, Clerk	848193
114	Niki Eliotou-Kyriacou, Clerk	848194

Room No.	DIVISION/SECTION/SERVICE/CONTACT PERSON	Teleph. No.
	<i>Tonnage tax, consideration of layup certificates and tax discounts:</i>	
116	Athina Koursarou, Clerk	848198
116	Grigoris Karapatakis, Clerk	848196
116	Loukia Koupepa, Clerk	848199
	<i>Ships' Accounts:</i>	
117	Giota Matheou, Clerk	848221
117	Vasso Georgiou, Clerk	848222
117	Lia Stylianou, Clerk	848223
050	<i>Cashier:</i> George Kittiris	848153
	<u>REGISTRY</u>	
004	<i>Chief Clerk:</i> Nicos Nicolaides, Clerical Officer	848141
	<i>Supervision of ships' files and general registry, Distribution of circulars and DMS Publications</i>	
015	Koula Loizou, Clerical Officer	848151
	<i>Incoming correspondence, Registration of boats:</i>	
053	Costas Demetriou, Clerk	848155
	<i>Private telephone and fax invoices:</i>	
110	Maria Potonidou, Clerk	848188
	<i>General Registry:</i>	
005	Andri Andreou, Clerk	848142
005	Photini Marathefti, Clerk	848143
	<i>Ships' Files and reservation of ships' names:</i>	
110	Constantina Vassiliou, Clerk	848189
110	Nicoletta Socratous, Clerk	848188
	<i>Typists/Facsimile/Computer operators:</i>	
301	Maria Michael, Clerk	848255
207	Maria Pieridou, Clerk	848237
107	Stella Christofi, Clerk	848185
101	Eliana Demetriadou, Clerk	848175

Room No.	DIVISION/SECTION/SERVICE/CONTACT PERSON	Teleph. No.
310	Eugenia Kyprianou, Clerk	848269
310	Elena Charalambous- Sophocleous, Clerk	848269
	<p data-bbox="311 327 475 360"><i>Messengers:</i></p> <p data-bbox="311 400 584 434">Sotiroulla Demetriou</p> <p data-bbox="311 439 549 472">Costas Panayiotou</p> <p data-bbox="311 477 531 510">George Nicolaou</p> <p data-bbox="311 515 576 548">Costas Constantinou</p>	<p data-bbox="1300 400 1394 434">848171</p> <p data-bbox="1300 439 1394 472">848171</p> <p data-bbox="1300 477 1394 510">848171</p> <p data-bbox="1300 515 1394 548">848171</p>

B. OVERSEAS OFFICES

GREECE

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Officer in charge:

Panayiotis Pacoutas, Counsellor (Maritime Affairs)
(Marine Surveyor A')

Assistant to the Registrar of Ships: Andriani Ptochopoulou

Accounts: Vera Koridi, Clerk

Registry: Stephanos Christodoulou

Secretary: Maria Papadopoulou

U.K

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Cyprus High Commission
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Officer in charge:

Nicolas L. Charalambous, Counsellor (Maritime Affairs), (Marine Surveyor A')

Deputy:

Andreas Chrysostomou, Counsellor (Maritime Affairs), (Marine Surveyor)

Secretary:

Angela Ioannou

USA

**Address: Maritime Office
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Officer in charge:

Michael Michaelides, Consul
(Marine Surveyor)

Secretary:

Elena Philippou

THE NETHERLANDS

Address:

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Officer in charge:

Andreas Kyriacou, Consul
(Marine Surveyor)

Secretary: Sofia Kosidi